**Capstone Pace Client Meeting**

Meeting minutes

Wednesday, February 24, 2021

**Opening:**

Zoom meeting at 12 pm with Pace client, client liaisons and team members.

**Questions to Ask:**

1. If our heuristic for the matching algorithm is alright?
   1. Which is: (number of shared skills) - (difference in timezone)/4
   2. We are matching to any mentor which aheuristic value >=1
   3. A mentor 4 time zones away and 2 matching skills will have the same value as a mentor in the same timezone with only 1 matching skill
   4. we'll tell the mentors how many skills they match and what the mentees timezone is and they can decide for themselves if they want to take on the mentee at that point

**Mentions for upcoming week:**

* We have finished the matching algorithm
* Basic work on the mentor profile page, which we have completed the placeholders for and will be working on it putting everything together for the video demo.
* We will go through any bugs prior to the peer testing
* We are having trouble merging repositories

**New Business:**

* Allow for multiple admins
* Emails private until there is a match
* Mentees could also sign up through the app and not only through an iframe
* Verifying that when you make a request, you are authorized to make a request (list of the mentees or all their data)
* They can see all the other mentees, but the most relevant ones show up first
* Openapi.org

**Call to Action:**

* Work on features end to end

**Adjournment & Next Meeting:**

Meeting adjourned at 1:00 pm PST. Next Meeting on Wednesday, March 3rd, 2021 12 pm PST.